



Consolato Generale d'Italia  
Istanbul



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Ankara



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## REMOTE WORKER

A “remote worker” is a **foreign national who, using technological tools that enable remote working, will carry out work as an employee or on a contract basis** in accordance with the provisions of Article 2(1) of Legislative Decree No 81 of 15 June 2015; the employer or client may have their registered office in Italy or abroad.

### Documents required for the visa application

- Schengen or national visa application form, completed, dated and signed in section 37 and on the last page.
- 1 recent passport-sized photograph with a light background, measuring 35 x 40 mm ([ICAO](#)).
- Passport valid for at least 3 months beyond the expiry date of the visa applied for. Photocopy of the passport itself and of any previous passports (pages containing personal details and all pages with stamps or visas).
- A copy of the Turkish identity card bearing the national identity number. For applicants of other nationalities, a copy of the Turkish residence permit.
- Health insurance covering medical treatment and hospitalisation, valid for Italy and for the duration of the stay.
- Proof of suitable accommodation for the entire stay, as indicated on the visa. This can be provided in the form of a tenancy agreement registered with the Revenue Agency or a property ownership deed.
- Booking confirmation for return flights; applicants intending to travel by land using private transport must provide a description of their itinerary.
- Certificate of family status.
- Certificate of residence.
- The applicant must provide appropriate documentation certifying that he or she is a highly qualified worker within the meaning of Article 27-quater(1) of Legislative Decree 286/98. To this end, the applicant must provide one of the following:
  - A tertiary-level higher education qualification (issued by a recognised university in the country where it was obtained) certifying the completion of a higher education course lasting at least three years, or a post-secondary vocational qualification lasting at least three years.
  - In the case of regulated professions, a certificate issued by the competent Italian authority confirming that the requirements set out in Legislative Decree 206/2007 are met.
  - Possession of a higher professional qualification, attested by at least five years of professional experience at a level comparable to a tertiary-level higher education qualification relevant to the specified profession or sector, as set out in the employment contract or binding offer. This must be documented by:
    - the company’s identification details and the specific sector of activity in which the company operates or has operated;
    - the position held by the applicant within the company (owner, partner, employee);



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- a copy of the employment contract and/or copies of payslips relating to the period of employment (at least two for each year declared);
- a statement from the employer describing the experience gained within the company and indicating the start and end dates of the employment relationship.
- If the applicant is a manager or specialist in the information and communication technology sector, as defined by ISCO-08 codes 133 and 25, he or she must hold a higher professional qualification and have at least three years of relevant professional experience gained within the seven years prior to submitting the application.

*All documentation must be submitted as a certified copy or a copy certified as a true copy of the original. This must be accompanied by an apostille and an Italian translation. For higher education qualifications and related tertiary-level professional qualifications, the relevant Declaration of Equivalence or CIMEA Certificate of Comparability must be submitted at the time of applying for a visa.*

- Sufficient documentation proving possession of an annual income from lawful sources of at least three times the minimum level required for exemption from healthcare contributions.
- Possession of at least six months' prior experience in the field of work to be carried out.
- A copy of the employment or collaboration contract, or the relevant binding offer for work that requires fulfilment of one of the requirements set out in Article 27-quater, paragraph 1 of Legislative Decree No. 286 of 25 July 1998. The annual remuneration stated in the employment contract or binding offer must not be less than that provided for in national collective agreements concluded by the more representative national-level trade unions, and in any case must not be less than the average gross annual remuneration recorded by ISTAT.
- A declaration signed by the employer and accompanied by a copy of their valid identity document, certifying that they have not been convicted of any offences referred to in Article 22(5-bis) of the Consolidated Law within the last five years.
- Application processing fees to be paid in cash in Turkish lira at iData offices.